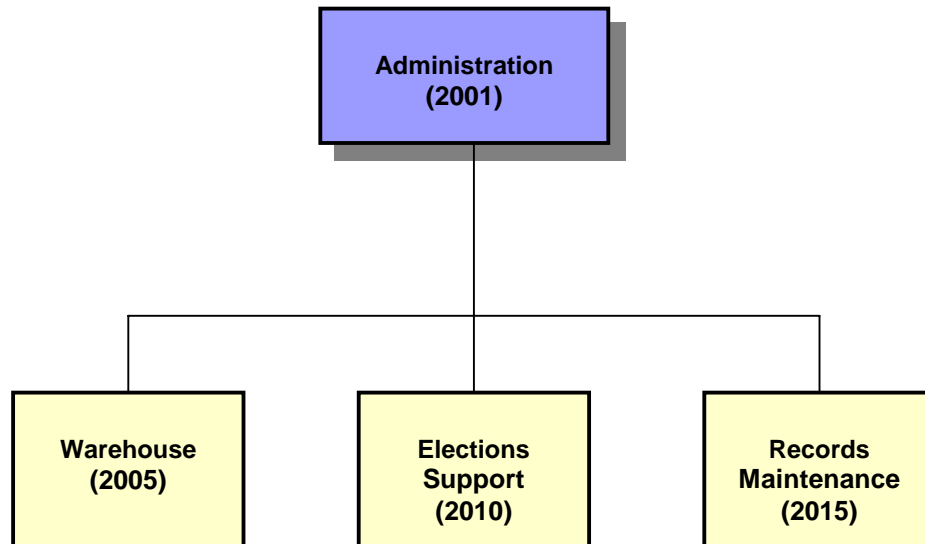
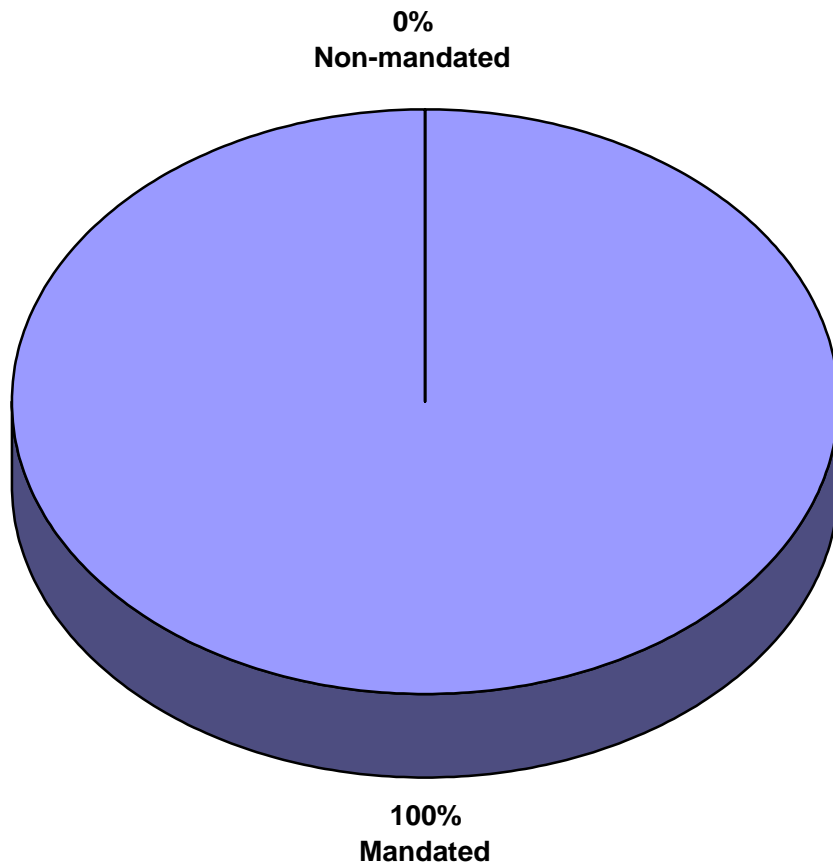


BOARD OF ELECTIONS (020)



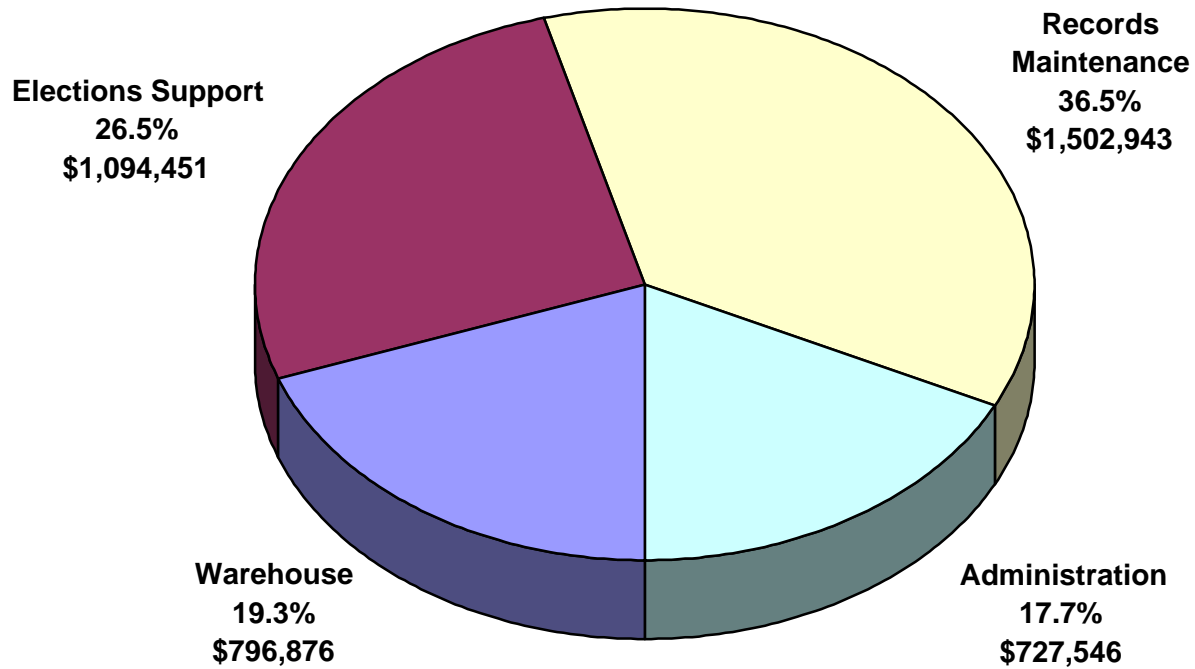
BOARD OF ELECTIONS 2005 MANDATED/NON-MANDATED



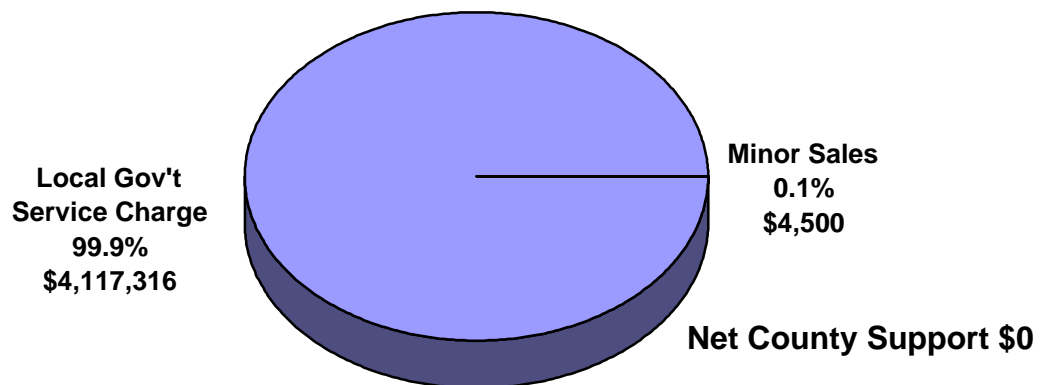
Board of Elections is mandated by the State of New York to conduct all national, state, county, city and town elections in Monroe County.

BOARD OF ELECTIONS

2005 Budget - \$4,121,816



Net County Support



DEPARTMENT: Board of Elections (020)

DEPARTMENT DESCRIPTION

The Board of Elections conducts all national, state, county, city and town elections in Monroe County. In addition, the Board of Elections provides machines, support and relevant materials to villages, school districts, fire districts, union districts, water districts and other organizations both private and public. It currently maintains official election records on 414,000 voters and directs all aspects of voter registration, redistricting and administration of elections. Our updated automated records provide a historical and legal source for governmental agencies and individuals requiring documentation for employment, residency and citizenship.

The Board of Elections handles financial disclosure filings for all political and campaign committees supporting candidates within Monroe County.

The Board of Elections trains and manages over 3200 Election Inspectors who are employed for various elections.

Monroe County is one of four counties that owns, maintains and programs their own machines. The fleet of 981 machines are centrally stored in our Service Center facility where ongoing preventive maintenance is performed throughout the year.

The National Voter Registration Act and NYS Motor Voter/Agency Law affords the opportunity for the Monroe County Board of Elections to provide easy access to the voter registration process and maximize participation in the electoral process.

Mission

We will provide, as a New York State mandated department of Monroe County, through a skilled and dedicated staff, in collaboration with state and county municipalities, for the highest degree of voter participation in honest and fair elections for all the citizens of New York.

2004 Major Accomplishments

- State Legislation introduced and passed included many of Monroe County's procedures as a model of funding and testing of voting equipment
- Explored new technology for training inspectors via the Internet
- Expanded inspector training to meet new federal and state mandates
- Continued to partner with the Center for Independent Living and other organizations to promote 100% accessibility for persons with disabilities
- Refurbished old machines for use in school elections
- Expanded use of hand held scanners by the Service Center staff to utilize a wireless environment
- Provided cross-training of staff to prepare for implementation of new federal and state mandates
- Continued the process of capturing all historical documents
- Refined administrative elements of the absentee workflow in response to technology
- Worked with the state for the implementation of a new federally mandated statewide database
- Continued to implement new federal and state mandates for our Information Services division

2005 Major Objectives

- As new legislation is developed, we continue to lobby for voter access and fiscally sound decision-making regarding new system implementation
- As new policies emerge regarding Help America Vote Act, provide voter awareness and education around those policies

- Review and evaluate new equipment as it is introduced for accessibility, security, durability, voter friendly and cost effectiveness within the constraints of Help America Vote Act
- Continue upgrading and maintaining the present fleet of voting equipment
- Continue to expand use of hand held scanners by the Service Center staff to increase use of wireless environment
- Revamp inspector training to meet all federal and state guidelines established under Help America Vote Act and state legislation
- Continue the process of capturing all historical documents
- Revamp procedural documentation and refine the new absentee workflow system
- Continue to work with the state on the Statewide Database
- Implement new federal and state mandates in accordance with the multi-year plan laid out by Help America Vote Act
- Continue cross-training of staff to maximize effectiveness, efficiency and productivity
- Expand partnerships with disability organizations to include statewide advocacy groups

2005 BOARD OF ELECTIONS FEES

<u>Item</u>	<u>2004 Fee</u>	<u>2005 Fee</u>
Maps	\$1.50 - \$12.00	\$1.50 - \$12.00
Canvass Books	\$15.00	\$15.00
Canvass Book on CD	\$7.50	\$7.50
Street Locator	\$20.00	\$20.00
Street Locator on CD	\$7.50	\$7.50
Voter Registration Card	\$2.00	\$2.00
Labels	\$30.00 + .005 per label	\$10.00 + .15 per page
Listing of Registered Voters	\$30.00 + .08 per page	\$10.00 + .10 per page
CD Voter Registration	\$40.00 Single CD - \$65.00 Subscription (4 CD's)	\$40.00 Single CD - \$65.00 Subscription (4 CD's)
Copies	\$.25 / page for the first 10 - \$.10 / page thereafter	\$.25 / page for the first 10 - \$.10 / page thereafter
Absentee Data Labels	\$40.00 + .005 per label	\$40.00 + .005 per label
Absentee Data Diskette	\$40.00 + \$5.00 per update	\$40.00 + \$5.00 per update
Absentee Data File (mailing addresses only)	\$11.00 one time run	\$11.00 one time run
Committee Data Printed	\$.25 per page	\$.25 per page
Committee Data PDF on CD	\$7.50	\$7.50
Committee Data Labels	\$15.00 + .15 per page	\$15.00 + .15 per page
Committee Data in .txt Format	\$25.00	\$25.00
Voter Registration Research	\$3.00	\$3.00

BUDGET SUMMARY

	Amended Budget 2004	Budget 2005
<u>Appropriations by Division</u>		
Administration	719,758	727,546
Warehouse	893,624	796,876
Elections Support	1,271,308	1,094,451
Records Maintenance	1,643,936	1,502,943
Total	4,528,626	4,121,816
<u>Appropriations by Object</u>		
Personal Services	1,993,788	1,905,466
Equipment	17,700	15,600
Expenses	1,308,710	1,106,132
Supplies and Materials	88,690	74,284
Debt Service	36,156	37,443
Employee Benefits	746,697	653,912
Interfund Transfers	336,885	328,979
Total	4,528,626	4,121,816
<u>Revenue</u>		
Local Government Services Charge	4,524,126	4,117,316
Minor Sales	4,500	4,500
Total	4,528,626	4,121,816
<u>Net County Support</u>	0	0

BUDGET HIGHLIGHTS

*Decreases in **Personal Services, Equipment, Expenses** and **Supplies and Materials** are based on the size of the election, 2005 has no presidential election. **Employee Benefits** reflects adjustments resulting from the 2004-2005 New York State Budget and its treatment of retirement costs.*

DIVISION DESCRIPTIONS

Administration (2001)

The responsibilities of the Administration division include the development, coordination and implementation of programs for the purpose of maximizing voter participation through voter outreach programs. Administration also provides the managerial direction to the department through development of policies and procedures.

Warehouse (2005)

The Warehouse division maintains and programs voting machines for use in primary, special and general elections as well as providing technical assistance to villages, school districts, fire districts and other community-based elections.

Elections Support (2010)

The Elections Support division registers voters, trains election inspectors, tabulates election results and ensures the integrity of the election process. Instructional booklets, training manuals, and financial disclosure information are provided for election inspectors, candidates and campaign treasurers to ensure that campaign financial reports are filed by legal deadlines and that candidates are informed of all necessary requirements and pertinent dates. A computerized election tabulating system has been implemented which provides the public, candidates and media with immediate updated election results.

Records Maintenance (2015)

Secure storage, maintenance and annual audit of official election records of Monroe County voters, including current registration, enrollments and annual redistricting, are performed by the Records Maintenance division. Through the use of computerized verification systems, all state reports are filed accurately and within legal deadlines and information can be quickly provided in response to Election Day inquiries from the public.

Performance Measures

	Actual 2003	Est. 2004	Est. 2005
Registered Voters (Active)	405,191	420,000	415,000
Voters Inactivated By National Voter Registration Act	13,658	12,000	12,000
Number of Election Districts	828	829	841
New Voters Registered	14,107	35,000	15,000
Number of Persons Voting	225,692	309,960	228,250
Percentage Voting in General Election	55.7%	73.8%	55.0%
Affidavit Ballots Processed at the Polling Places	2,838	15,000	6,000
Registrations Redistricted	0	550	6,000
Designating Petitions Filed	707	650	900
Inspectors Trained	1,284	3,500	3,500
Financial Disclosure Filings	933	600	1,500
Voter Registration Forms Received	45,880	100,000	50,000
Voter Registration Through National Change of Address and National Voter Registration Act	27,391	20,000	20,000
Number of Elections Supported	200	200	200
Public Presentations on the Election Process	28	75	50